

Bolton Swim and Tennis
Board of Governors Meeting
January 25, 2021, 7:00 p.m.

Board Members Present

Vanessa Bliss
Michael Booth
Karen Graveline
Joe Horvath
James Johnston
Naomi Klarner
Jennifer Labellarte
Lynne Menefee
Jonathan Mogol
Paige Plapas
Claudia Sennett
Michelle Smith
Michael Weiss
Bill Wells

Board Members Absent

John Canale
Rory Flanagan
John McLane
Sallye Perrin
Jen Swartout

Employees Present

Kevin DeBell
Alexa Eckley

1. Approval of Minutes
 - a. Vanessa Bliss moved to approve the minutes as amended of the November 16, 2020, meeting of the BST Board of Governors. Mike Weiss seconded the motion. The motion passed unanimously.
2. Facility Update
 - a. Alexa Eckley provided the facility update.
 - i. Alexa has started contacting staff members for the 2021 swim season.
 - ii. The Facilities Committee met earlier this month.
3. Membership Update
 - a. Kevin DeBell provided the membership update.
 - i. Kevin reported that the total amount of dues owed from 2021 is about \$4,600.
 - ii. Kevin reported that the BST membership waiting list currently includes 437 names.
 - iii. Kevin reported that he has drafted several one-page information sheets for use with prospective members, new members, and current members. Lynne Menefee has formatted these.
4. Budget Update
 - a. Mike Weiss provided the update.
 - i. Mike noted that the water bill is paid. An additional bill received in December has been paid.
 - ii. The 2021 budget reflects a cash loss in 2020 of about \$15,000. This reflects expenses and some loss of income.
 - iii. BST has about \$75,000 in the bank. Additional income is waiting to be deposited.

5. Committees

a. Facilities Committee

- i. Alexa Eckley provided the report.
 1. The committee recognizes that this year will not be one for major capital expenses.
 2. Potential project for 2021 include the following:
 - a. COVID-safe ice machine
 - b. Water fountain
 - c. Tree planting
 - d. Paving of the grassy areas near the arbor
 - e. More efficient bicycle storage
 3. Bigger projects for out years may include the following:
 - a. Shed, front entrance, and gate.

b. Membership Committee

- i. Jennifer Labellarte provided the report.
 1. The Membership Committee has been meeting with the aim of improving the BST experience, reduce need for enforcement of rules, and improve the pool.
 2. The Committee's recommendations include:
 - a. Sabbatical memberships must be filled by someone on the waiting list to be allowed.
 - b. Dues collection rules should be codified in the written rules of the pool.
 - i. A written agreement will be required for late payments
 - ii. Overdue payments will incur a fee fee
 - c. An administration fee (suggested to be \$35) will be required to join the membership waiting list.
 - d. The "house sitter" category will be eliminated.
 - e. The definition of the "house guest" category will be expanded. Weekly house guest fees are proposed to be increased to \$60 for an individual, \$100 for a couple, and \$125 for a family.
 - f. Implement a registration fee (recommended \$85) for caregivers.
 - g. The definition of "family membership" was proposed to be redefined. The requirement that family members must reside at the same address will be retained. Anyone who resides at the house can be added to the membership. Adults beyond two will require payment of a fee of \$125. Adults are defined as someone 23 years of age on April 1. Exceptions to this may be brought to the BST Board.
 - h. Guest fees raised to \$5/day, \$7/weekends and holidays.
 3. Vanessa Bliss mentioned that this represents an opportunity to clarify the membership rules for BST members.
 4. Michelle Smith asked about the need to send caregivers infrequently. The Membership Committee said it would revisit this matter.
 5. Alexa Eckley mentioned that BST has never required members to pay a fee to have a babysitter at the pool. The Committee's recommendations represent a change to this.
 6. Michelle Smith recommended that a phased approach should be taken to implement new practices that increase fees for members.
 7. Alexa Eckley requested that the application of guest fees to young children be clarified in BST's rules.

8. John Canale requested clarification of how house guest rules will be applied to AirBnB-type situations.
 9. Paige Plapas mentioned that reasons for increasing fees should be included in proposals.
 10. Vanessa Bliss moved to approve the proposed changes. Bill Wells seconded the motion. The motion passed with one abstention.
- ii. Jennifer Labellarte presented an additional proposal to the Board.
 1. The proposal is to add “provisional” memberships to the types of memberships at BST. These memberships would be non-voting memberships.
 2. The Board would be asked to set the number of full-year provisional memberships each year.
 3. Vanessa Bliss and Jay Johnston expressed their support for giving the Board the ability to use this mechanism but recommended against using this provision this year due to pandemic concerns.
 4. The issue was tabled until the February meeting of the Board of Governors.
- c. Finance Committee
 - i. Michael Weiss provided the report.
 1. The Committee is proposing a 5% increase in BST annual dues for 2021.
 2. The proposed increase in dues would allow BST to break even in 2021, but this would not produce significant income. Costs to operate the pool, particularly with COVID measures, have increased.
 3. The Board discussed the proposal and the reasoning behind the difference between the different BST membership dues categories.
 4. Jay Johnston moved to approve the budget and dues increased. The motion was approved unanimously.
6. Adjournment
 - a. Michael Booth adjourned the meeting.
 - b. The next meeting of the BST Board of Governors is scheduled for February 22, 2021.