

Bolton Swim and Tennis  
Board of Governors Meeting  
March 15, 2021, 7:00 p.m.

Board Members Present

Vanessa Bliss  
Michael Booth  
John Canale  
Karen Graveline  
James Johnston  
Jennifer Labellarte  
John McLane  
Lynne Menefee  
Jonathan Mogol  
Sallye Perrin  
Paige Plapas  
Claudia Sennett  
Michelle Smith  
Michael Weiss

Employees Present

Kevin DeBell  
Alexa Eckley

Board Members Absent

Rory Flanagan  
Joe Horvath  
Naomi Klarner  
Jen Swartout  
Bill Wells

1. Approval of Minutes
  - a. Sallye Perrin moved to approve the minutes as amended of the February 22, 2021, meeting of the BST Board of Governors. Mike Weiss seconded the motion. The motion passed unanimously.
2. Facility Update
  - a. Alexa Eckley provided the facility update.
    - i. Alexa is working on staffing.
    - ii. The last week of the regular season will be difficult to staff. Alexa would like to signal this to members early in the season. Kevin will add a note about this on the website. This will also be in the President's Opening letter.
    - iii. Swim team is getting ramped up. Team leadership is optimistic new swimmers will be able to join this season.
    - iv. Alexa is working to maintain the grass on the playfield.
3. Membership Update
  - a. Kevin DeBell provided the membership update.
    - i. Dues deposits to date total \$65,765. This is 20.6% of the expected total.
    - ii. Current open memberships include five formal memberships and 12 sabbatical memberships. In addition, five memberships that were in sabbatical status in 2020 have yet to make their intentions known.
    - iii. As of today, the BST membership waiting list includes 473 names. Memberships were most recently offered to people whose names were added to the waiting list on March 5, 2018.
    - iv. Sallye Perrin asked Kevin to provide the Board with the number of members who have not paid their dues or submitted a payment plan as of April 2, 2021.
  - b. Kevin asked the Board for direction on offering an electronic option for dues payment.
    - i. Kevin described the results of the recent survey on this topic. 101 responses for a credit card option, 55 for Venmo, and 54 for PayPal. With PayPal, members can use their credit

card, Venmo account, and EBT. PayPal fees for each transaction are 2.9% of the amount of the transaction plus 30 cents. The cost of this option is expected to be about \$2,600 if 100 members use it. If 150 members pay electronically, the costs will total about \$4,000.

- ii. Sallye Perrin made a motion to allow payment through an electronic means, provided members pay any associated service fees. The motion was seconded by Vanessa Bliss. The motion was amended to clarify that any unpaid service fees will be added to members' bills the following year. The motion passed unanimously.

#### 4. Budget Update

- a. Michael Weiss provided the update.

- i. BST has about \$69,000 in its savings account and \$60,000 in its CD. We have incurred \$19,000 in operating expenses.
- ii. Jay Johnston asked about the line item labeled "Consultant" in the BST budget. The Executive Committee has hired a consultant to develop position descriptions and an employee handbook for BST. The budget for these services is \$5,000. The goal is to define the roles and responsibilities of the employees and to align those. The work products from the contractor are expected in April.

#### 5. Committees

- a. Facilities Committee

- i. Sallye Perrin provided the report.

- 1. The committee has three projects for which it is requesting approval:

- a. A new water fountain and bottle filler. This will cost \$3,175. This was previously included in BST's budget.
- b. Relocation of the existing bike rack to the opposite side of the tree well and addition of a new bike rack. This will cost up to \$500.
- c. New paved area near the pergola. Two options were provided:
  - i. Pavers between the pergola and the fence, adding 400 square feet of paved area. Existing benches would be removed, and the paved area would be extended to the wooden fence. This will cost about \$7,100.
  - ii. As above, with additional paving toward the tree near the baby pool for a total of an additional 700 square feet of paved area. This will cost about \$8,900.
  - iii. Both projects would be done with pavers rather than poured concrete. These can be completed before the pool opens if approval from the Board is provided at this month's meeting.
- d. The Board discussed various elements of these projects.
- e. Jay Johnston moved that the Board accept the recommendations on bike storage, water fountain, and more expansive paving project. Vanessa Bliss seconded the motion. The motion passed with two abstentions and two opposed.

- b. Nominating Committee

- i. Vanessa Bliss, Michael Booth, Ashley Chertkof, Michelle Smith, Jay Johnston, Jennifer Labellarte, and Michelle Smith will serve on the committee.
- ii. The Annual Meeting of the Board will be held Monday, April 19, 2021 at 7:00 via Zoom.

#### 6. Membership Committee

- a. The committee did not provide a report, but the Board discussed some of the changes to the membership structure. The Committee recommended no changes to the current rules.
- 7. New Business
  - a. Sallye Perrin requested that members be notified about any changes to tennis court reservations.
- 8. Adjournment
  - a. Michael Booth adjourned the meeting.
  - b. The next meeting of the BST Board of Governors is scheduled for April 19, 2021, after the Annual Meeting.