



Bolton Swim & Tennis

Annual Meeting

Monday, May 17, 2021

7:00 p.m.

via Zoom

Board Members in Attendance

Michael Booth
John Canale
James Johnston
Naomi Klarner
Jennifer Labellarte
John McLane
Lynne Menefee
Sallye Perrin
Paige Plapas
Claudia Sennett
Michael Weiss
Bill Wells

Board Members Absent

Vanessa Bliss
Rory Flanagan
Karen Graveline
Joe Horvath
Jonathan Mogol
Michelle Smith
Jen Swartout

Employees in Attendance

Kevin DeBell
Alexa Wilder

1. Call to Order
 - a. Michael Booth called the meeting to order.
2. Welcome Statement and Report from President
 - a. Michael Booth thanked the membership for their support in the past year. Booth said that it appears we will be able to have a much more normal swim season this year.
 - b. Michael Booth thanked the Board of Governors and BST employees.
3. Facility Update
 - a. Alexa Eckley provided the facility update.
 - i. The pool is up and running.
 - ii. The pool crew is taking out the pool furniture today.
 - iii. The primary improvement for the year is the extension of the patio area near the trellis and baby pool.
 - iv. We have returning and new lifeguards.
 - v. Opening day is Saturday, May 29. We plan to have regular hours when the pool opens.
 - vi. No planned events to report at this time.
4. Membership Update
 - a. Kevin DeBell presented the membership update.

- i. The report below was provided to summarize the status of membership dues collections:

	05/17/21
Dues Collected (Total Since Jan 1)	\$296,247.58
Dues Collected (Percentage of Budgeted Amount)	92.9%
Number of Active Payment Plans (Plans with Dues Outstanding)	18
Future Dues from Payment Plans	\$10,516.40
Unpaid/No Plan Memberships Total	13
Unpaid/No Plan/New Memberships Claiming Payment is Sent	13
Unpaid/No Plan Memberships Not Communicating	0
Dues Related to Unpaid/No Plan/New Memberships	\$11,933.00
Memberships in Sabbatical Status (Number)	19
Memberships in Sabbatical Status to be Filled (Number)	4
Open Formal Memberships	0
Estimated Dues Related to Unfilled Memberships (\$835xN)	\$3,340.00
Total Dues Accounted For (Number)	\$322,036.98
Total Dues Accounted For (Percentage of Budgeted Amount)	101.0%
Waiting List (Number of Names)	451
Waiting List (Days Waiting for First Person Waiting for Membership Offer)	983

- ii. Changes to the dues collection process in 2021 include the establishment of written payment plans for all dues to be submitted after opening day of the pool and provision of a PayPal option for dues payments.
- iii. The membership waiting list is generated exclusively by the Google form completed by prospective members. The waiting list is reviewed by the Membership Committee twice each year.

5. Budget Update

- a. Michael Weiss provided the budget report.

- i. Last year's financials were significantly affected by the circumstances surrounding the pandemic. Before the pool opened in 2020, \$48,000 in improvements had been spent. Dues fell short because of nonpayments, cancellations, and delayed dues payments. Some of those funds will be recouped this year. About \$2,500 in dues from last year are expected to be submitted this year.
- ii. BST also had to spend an extra \$10,000 in security in 2020 during the period when the pool was ready but unable to be opened. BST also had higher lifeguard salaries, an extra \$3,500 in cleaning supplies purchased, and a \$10,000 expense for BST's water bill.
- iii. In November, BST had \$82,000 in its CD account and now has about \$330,000 in the bank.

- iv. 2021 is expected to be a break-even year for BST, in part because the guest fees will be significantly reduced. This will increase next year.
- v. Michael Booth remarked that in addition to wages going up, we have seen competition for a limited number of lifeguards across the city.

6. Facilities Committee Report

- a. Sallye Perin provided the Facilities Committee report.
 - i. The committee worked over the summer and fall, taking lesson learned from the COVID period. Because of budget constraints, the committee was selective about 2021 projects. Three primary projects were chosen.
 - 1. Water cooler with bottle filling feature. This is on order but may not arrive until July due to shortage.
 - 2. Relocate the bike racks and provide a new rack. A larger bike rack is on order.
 - 3. Enlarge arbor area to provide more space for seating. This project will be finished by opening day of the pool.
 - ii. For the fall, the committee is aiming to evaluate the fencing around the facility, evaluate the storage shed, and rebuilding the front gate. These are interconnected projects.

7. Membership Committee Report

- a. Jennifer Labellarte provided the Membership Committee report.
 - i. The committee has met regularly. The committee will review the BST waiting list to determine any changes that may need to be made.
 - ii. About 75% of BST members are in zip codes 21217 and 21218. About 58% are from 21217. There are 10 others zip codes represented by more than one members and a few with only one zip code.
 - iii. The membership committee reviews the rules related to membership with the intent of maximizing the enjoyment and experience for all members. Committee members do not need to be on the Board of Governors.
 - iv. A member asked what is meant by “maximizing the enjoyment and experience for all members.”

8. Member Comments and Questions

- a. Stephen Oliner asked if any limits will be set on pool attendance and capacity. Michael Booth replied that BST will not do this, but will assess how this works throughout the swim season.
 - b. Lap swimming reservations were popular last year. This year during early morning swim, three lanes will be available by reservation. During regular hours, one lane will be available by reservation.
 - c. Guests will be allowed at BST. The first week the pool is open, only A (Individual) members will be allowed to bring guests. After that, BST intends to allow guests for the rest of the membership. Guests may need to be limited to some extent to ensure space for members. Houseguests will be allowed the first week of the pool.
 - d. Members will be required to wear masks when entering and leaving the pool, using the restrooms, or interacting with BST staff. Staff will be directed to be masked when they are interacting with each other or members.
 - e. Staff will not be required to be vaccinated. Staff has been asked whether they are vaccinated.
 - f. Jay Johnston asked whether the wifi is adequate for the summer, anticipating that more people may be working at the pool. Mike Weiss mentioned that the bandwidth of the wifi has increased this year.
 - g. The icemaker, microwave, and refrigerator will be available to members this year.
9. Nominating Committee Report
- a. Michael Booth provided the Nominating Committee report.
 - i. The recommendations of the committee for the BST Board of Governors are as follows.
 1. Class of 2024: Vanessa Bliss, John Canale, Jonathan Mogol, Joyce Oliner, Katia Pokhodnya, Peter Sultan, Sarah Trautvetter
 2. Class of 2023: Brett Naylor
 - ii. The committee started with suggestions and nominations from members. Those people were contacted and asked if they were willing to serve. Then the nominees were considered to provide balance in terms of genres, new members to the board, and gender.
10. Adjourn
- a. Michael Booth adjourned the meeting.



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Board of Governors Meeting
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1. Appointment of Officers

- a. The Board appointed the following officers of the BST Board of Governors: President - Michael Booth; Vice President (Class of 2022) - Sallye Perrin; Vice President (Class of 2023) - Jennifer Labellarte; Vice President (Class of 2024) - Vanessa Bliss; Counsel - Jay Johnston; Treasurer - Mike Weiss; Secretary - Brett Naylor.

2. New Business

- a. Alexa Eckley asked whether staff will need to wear masks. Jay Johnston clarified that the city orders require masking in workplaces that require interaction with others.
- b. John Canale asked when safety measures will be rolled out to membership. This will be communicated to members on Tuesday, May 18. Adjustments may need to be made as policy changes occur.

- c. Michael Booth asked Board members to come to the June meeting of the Board prepared to volunteer for committee memberships.
- 3. Adjournment
 - a. Michael Booth adjourned the meeting.