

Bolton Swim & Tennis

Board of Governors

Monday, July 19, 2021

7:00 p.m. via Zoom

Board Members Present

Vanessa Bliss
Michael Booth
John Canale
Karen Graveline
Jay Johnston
John McLane
Brett Naylor
Joyce Oliner
Sallye Perrin
Paige Plapas
Katya Pokhodnya
Michelle Smith
Peter Sultan
Jen Swartout

Mike Weiss

Bill Wells

Employees Present

Kevin DeBell
Alexa Eckley

Board Members Absent

Jennifer Labellarte
Jonathan Mogol
Claudia Sennett
Sarah Trautvetter
Rory Flanagan

- 1) Call to Order
 - a) Michael Booth called the meeting to order.
- 2) Approval of Minutes
 - a) Mike Weiss moved to approve the minutes of the June 21, 2021, meeting of the Board of Governors. Sallye Perrin seconded the motion. The motion passed unanimously.
- 3) Standing Reports
 - a) Membership Update
 - i) Kevin DeBell provided the membership update.
 - (1) The status of membership and dues collection is provided below.

	06/29/21	07/19/21
Dues Collected (Total Since Jan 1)	\$320,905.04	\$322,001.23
Dues Collected (Percentage of Budgeted Amount)	100.6%	100.9%
Number of Active Payment Plans (Plans with Dues Outstanding)	9	8
Future Dues from Payment Plans	\$3,160.65	\$2,185.65
Unpaid/No Plan Memberships Total	2	2
Unpaid/No Plan/New Memberships Claiming Payment is Sent	2	2
Unpaid/No Plan Memberships Not Communicating	0	0
Dues Related to Unpaid/No Plan/New Memberships	\$1,393.00	\$1,393.00
Memberships in Sabbatical Status (Number)	20	20
Memberships in Sabbatical Status to be Filled (Number)	0	0
Open Formal Memberships	0	0
Estimated Dues Related to Unfilled Memberships (\$835xN)	\$0.00	\$0.00
Total Dues Accounted For (Number)	\$325,458.69	\$325,579.88
Total Dues Accounted For (Percentage of Budgeted Amount)	102.0%	102.1%
Waiting List (Number of Names)	494	502
Waiting List (Days Waiting for First Person Waiting for Membership Offer)	957	979

- b) Budget Update
 - i) Michael Weiss provided the Budget Update.
 - (1) Xfinity is sending a technician with a new router to help with WiFi problems.

- (2) Mike and Alexa met with BST's insurance company representative. The representative asked numerous questions about pool safety. A letter was recently received stating that the insurance company has no recommendations.
- (3) Large bills yet to arrive include \$9,400 in property taxes, \$8,400 in property and casualty insurance, the water bill, and continuing payroll.
- (4) Sallye Perrin asked about the capital investment reserve line. Mike Weiss explained that this money serves as an improvement fund. This is the fifth year this line item has been in place.
- (5) BST will likely end the year at worst with even income and expenses. This is due in part to the fact that payroll may have overbudgeted.
 - (a) The Board discussed challenges meeting lifeguards' hourly wage expectations and providing higher wages for more experienced lifeguards.

c) Facility Update

i) Alexa Eckley provided the Facility Update.

- (1) On Friday July 16, 218 people visited BST, 197 on Saturday July 17, 234 on Sunday July 18. In addition, Friday had 52 guests, 40 on Saturday, and 55 on Sunday. An additional 50 guests visited on Thursday.
 - (a) The maximum number of BST attendees at any given time is about 160 to 180, which feels busy but not overcrowded.
 - (b) Furniture availability seems reasonable other than limited tables during busy times.
- (2) Early morning swim is generally used by masters' swimmers and people with reservations. Few people drop in.
- (3) BST received bracelets for deep water tests.
- (4) Alexa has continued with safety training for pool staff and scheduled a pool operators' class for some staff members.
- (5) The food truck options have been challenging. Many of them are difficult to reserve.
 - (a) On Sunday, July 25, Alexa hopes to have a beer delivery from Wet City. She is trying to get oysters for Labor Day weekend.
- (6) When the weather has been good, late night swim has been successful.
- (7) Most people appear to show up for their lap swimming reservations.

4) Committee Reports

a) Facilities

i) Sallye Perrin provided the Facilities Committee report.

- (1) The new bike rack has been installed.
- (2) Lighting on the patio has been installed.
- (3) Delivery of the new water fountain is still delayed.
- (4) The shed on the playfield and the fences around the pool and playground need to be considered for replacement. The Facilities Committee will meet in August to discuss these issues. Board members should direct comments to Sallye Perrin before the August meeting.
 - (a) A plan for moving forward on these items and getting them budgeted and implemented before the 2022 swim season.
 - (b) Mike Weiss mentioned that some portions of the fence may benefit from being higher.
 - (c) Jay Johnston mentioned that landscaping can help with security.

(d) This project will not include the brick wall around the baby pool, but this may need to be looked at as well.

b) Tennis

i) Brett Naylor provided the Tennis Committee report.

(1) The Tennis Committee has gained two members since the last Board of Governors meeting.

(2) The committee has assigned responsibilities for the various aspects of BST's tennis program.

(3) The program is prepared to grow, particularly with programming.

(4) Replacing the tennis backboard could be part of the Facilities Committee's project on BST fencing. A new backboard is estimated to cost about \$7,500. Alexa Eckley asked for any estimates to include backboards on both hard courts.

(5) Alexa Eckley recommended making BST members aware that they are permitted to use the ball machine.

(6) Vanessa Bliss asked whether another tennis pro might be added to the BST staff. Brett stated that there was not update. Katia Pokhodnya said that the pros and cons of this have been discussed with BST tennis pro Yon Armstrong.

(7) Jay Johnston suggested that a survey on tennis programming for BST members might be helpful in better understanding needed capacity of the program.

c) Executive Committee

i) Michael Booth provided the Executive Committee report.

(1) The Executive Committee extended restrictions on weekend guests through the end of July.

(a) Alexa Eckley explained that guests are written on paper but are put into the online system promptly.

(b) John Canale discussed the potential need to increase security procedures related to guests at BST.

(c) Sallye Perrin noted that the issue of who can sign in guests should be clarified before the beginning of the 2022 swim season.

(2) Vanessa Bliss informed the Board that a late night swim for adults only would be scheduled soon. No guests would be allowed.

(a) BST will provide food for attendees. Beverages will be BYO. Guests will not be allowed.

(b) The Board expressed its desire for the event to be scheduled to begin at 9:00 p.m. and end by 12:00 midnight. The disc jockey should end at 11:00 p.m. The pool will close at 11:30 p.m.

5) New Business

a) Jay Johnston said a member expressed an interested in having BST purchase a small soccer goal.

b) A television will be provided at BST for members to watch the summer Olympics.

i) John Canale asked for the television to be placed under the awning rather than under the arbor.

6) Adjourn

a) Michael Booth adjourned the meeting.

Next Meeting: August 16 at 7:00 pm