

Bolton Swim & Tennis
 Board of Governors
 Monday, June 21, 2021
 7:00 p.m. via Zoom

Board Members Present

Vanessa Bliss
 Michael Booth
 John Canale
 Karen Graveline
 Jay Johnston
 Jennifer Labellarte
 John McLane
 Jonathan Mogol
 Brett Naylor
 Joyce Oliner
 Sallye Perrin
 Paige Plapas
 Katya Pokhodnya
 Claudio Sennett

Michelle Smith
 Peter Sultan
 Sarah Trautvetter
 Mike Weiss

Employees Present

Kevin DeBell
 Alexa Eckley

Board Members Absent

Rory Flanagan
 Jen Swartout
 Bill Wells

- 1) Call to Order
 - a) Michael Booth called the meeting to order.
- 2) Approval of Minutes
 - a) Sallye Perrin moved to approve the minutes of the May 17, 2021, Annual Meeting and Meeting of the Board of Governors. Mike Weiss seconded the motion. The motion passed unanimously.
- 3) Standing Reports
 - a) Membership Update
 - i) Kevin DeBell provided the membership update.
 - (1) The status of membership and dues collection is provided below.

	06/21/21
Dues Collected (Total Since Jan 1)	\$319,184.57
Dues Collected (Percentage of Budgeted Amount)	100.1%
Number of Active Payment Plans (Plans with Dues Outstanding)	11
Future Dues from Payment Plans	\$4,231.20
Unpaid/No Plan Memberships Total	3
Unpaid/No Plan/New Memberships Claiming Payment is Sent	3
Unpaid/No Plan Memberships Not Communicating	0
Dues Related to Unpaid/No Plan/New Memberships	\$2,233.00
Memberships in Sabbatical Status (Number)	20
Memberships in Sabbatical Status to be Filled (Number)	0
Open Formal Memberships	0
Estimated Dues Related to Unfilled Memberships (\$835xN)	\$0.00
Total Dues Accounted For (Number)	\$325,648.77
Total Dues Accounted For (Percentage of Budgeted Amount)	102.1%
Waiting List (Number of Names)	473
Waiting List (Days Waiting for First Person Waiting for Membership Offer)	949

- (2) Communications
 - (a) BST is sending update emails to members on Tuesday evenings and strives to consolidate all information in those messages.
- (3) Kevin is eager to drive more members traffic to the BST website.
 - (a) Paige Plapas recommended adding a date and time stamp to webpages to indicate that they are current.
- ii) Membership Directory
- b) Budget Update
 - i) Michael Weiss provided the Budget Update.
 - (1) We are on track with dues. We should be above our planned level of dues.
 - (2) The budget distributed before the meeting does not include a payroll payment, and we are awaiting a bill for the installation of the new patio area.
 - (3) BST has \$315,000 in the bank: \$60,000 in a CD and \$255,000 in the checking account.
 - (4) BST has received two water bills that appear to be accurate.
 - (5) Peter Sultan asked about the budget line item for Roles and Responsibilities Consultant.
 - (a) Mike Weiss explained that this is a one-time expense for the development of job descriptions for BST employees.
 - (b) Katia Pokhodnya asked for the job descriptions to be distributed to the Board when they are complete. Michael Booth said these would be uploaded to a shared Google Drive.
- c) Facility Update
 - i) Alexa Eckley provided the Facility Update.
 - (1) The mood at the pool is positive. Members are pleased that operations are mostly normal.
 - (2) The pool staff includes 23 people.
 - (3) Pool staff has had in-service training. The pool staff has had three rescues this year, none of which require an ambulance call. Two of these were younger children who seemed to be tired.
 - (4) Weather has dictated closing the pool twice this year. This is not typical.
 - (5) The Executive Committee allowed swim lessons. Two of the most senior pool staff will allow lessons.
 - (6) The lap swimming reservation system has worked. Lap swimming reservations have not been in as high demand as they were last year. Masters Swim has about 10 members.
 - (7) The new patio area is very popular. New chairs and tables were purchased for this area. Still, getting a table can sometimes be a challenge.
 - (8) Alexa provided an update of pool member and guest visits.
 - (9) Guests are entered into the sign in system and are signing in guests on paper. The two systems are cross-checked at the end of each day.
 - (10) BST is using a new security company because the previous company went out of business.
 - (11) Members have asked about reinstating food truck visits.
 - (12) Sallye Perrin complimented the lifeguard who conducted one of the rescues that occurred when she was at the pool.
 - (13) John Canale asked about the best time to order pool furniture. Alexa said the best time to place orders is before March. After March, prices increase. The

prices of the furniture line BST currently uses have increased. Claudia Sennett said she believes the furniture is not wearing particularly well. Alexa said she agreed.

4) Committee Reports

a) Facilities

- i) Sallye Perrin provided the Facilities Committee report.
 - (1) The new patio area was completed about opening day of the pool.
 - (2) The new water fountain may be delivered in July.
 - (3) The new bike rack will be installed this season.
 - (4) The committee will look at the shed, the pool gate, and the fence around the facility.
 - (5) The committee is open to adding new members.
 - (6) Mike Weiss has started to consider a capital asset replacement plan that will allow for better planning in the replacement of major systems.
 - (7) Mike Booth explained that for the last several years BST has held a capital reserve, but the amount of this is arbitrary.

b) Tennis

- i) Brett Naylor provided the Tennis Committee report.
 - (1) The tennis courts are being used by many members.
 - (2) Round robin tournaments have been well-attended.
 - (3) The different programs are included in the weekly updates to members.
 - (4) Questions or concerns about the tennis program should be directed Brett.
 - (5) The backboard on court four needs to be replaced. Brett will contact the Facilities Committee about this.
 - (6) The Executive Committee is considering increasing the tennis staff to allow for more tennis programs.
 - (7) Sallye Perrin asked if water can be provided to tennis players. This is the responsibility of the young people employed to care for the tennis courts. Michael Booth suggested that providing water should be allowable. Brett Naylor will bring the issue to the Tennis Committee.
 - (8) Jay Johnston asked whether the additional tennis pro would be paid by BST rather than fees from players. Brett Naylor said that this would be the plan.
 - (9) Peter Sultan said that Yon is an important asset to the club and that he should be involved in the decision making around the tennis program.
 - (10) Jay Johnston noted that additional tennis programming should provide priority access to BST members.

c) Membership

- i) Jennifer Labellarte provided the Membership Committee report.
 - (1) Hopefully Board members will join the committee. Most of the committee's work is done after the end of the swim season.

d) Executive Committee

- i) Michael Booth provided the Executive Committee report.
 - (1) The Executive Committee approved the provision of swimming lessons in light of progress on public health and vaccinations.
 - (2) The Executive Committee agreed to split the cost of new lane lines with the swim team.
 - (3) The Executive Committee approved the purchase of a small amount of new pool furniture for the new pool area.

5) New Business

- a) Committee Membership
 - i) Michael Booth asked Board members to volunteer for committee membership.
 - ii) Nominating Committee
 - (1) Committee membership currently includes Jennifer Labellarte, Vanessa Bliss, and Michelle Smith.
 - (2) Sallye Perrin volunteered for the committee.
 - iii) Membership Committee
 - (1) Committee membership currently includes Jennifer Labellarte, Kevin DeBell, Jay Johnston, Mike Weiss, Bill Wells, Paige Plapas, Vanessa Bliss, and Michael Collins.
 - (2) Peter Sultan volunteered for the committee.
 - (3) Board members or any member interested in serving on the membership committee should contact jenniferlabellarte@yahoo.com.
 - iv) Facilities Committee
 - (1) Committee membership currently includes Sallye Perrin, Karen Graveline, Alexa Eckley, Claudia Sennett, Jonathan Mogol, and John Canale.
 - (2) Sarah Trautvetter volunteered for the committee.
 - v) Finance Committee
 - (1) Committee membership currently includes Mike Weiss and Michael Booth.
 - (2) Joyce Oliner volunteered for the committee.
 - vi) Tennis Committee
 - (1) Committee membership currently includes Brett Naylor, Sarah Trautvetter, and Adam Holofcener
 - (2) Peter Sultan and Katia Pokhodnya volunteered for the committee.
 - vii) Swim Committee
 - (1) The committee has no current members.
 - (2) Jay Johnston volunteered for the committee.
 - (3) The Board hopes Damian Blanck will join the committee.
 - viii) Events Committee
 - (1) Committee membership currently includes Paige Plapas, who would like to serve as chair.
 - (2) Katia Pokhodnya and Michelle Smith volunteered for the committee.
 - (3) Nicole Regan is interested in joining the committee.
 - (4) BST is approaching its 50th anniversary, which may require longer term planning.
 - ix) Opening Committee
 - (1) The Opening Committee will meet soon to discuss plans of pool operations for after July 4.
- b) Late Night Swim
 - i) Vanessa Bliss asked whether some late night swims could be reserved for adults and asked why adult hour has not been scheduled this year. Vanessa was concerned about late night swims on the same day as swim meets. Alexa Eckley explained that late night swims are scheduled on dates without home swim meets, but time trials were scheduled after the first late night swim was.
 - ii) Alexa said she was awaiting direction on scheduling adult hour this year.
 - iii) Jay Johnston said that adult programming could be added to the calendar.
- c) BST Anniversary
 - i) John Canale asked for photos and documents of the history of the pool to begin designing products and other programming for BST's 50th anniversary.
 - ii) The Board discussed the founding members of BST and what the narratives regarding the anniversary should be.

6) Adjourn

Next Meeting: July 19 at 7:00 pm