

**Bolton Swim & Tennis**  
 Board of Governors  
 Monday, March 21, 2022  
 7:00 p.m. via Zoom

Board Members Present

Vanessa Bliss  
 Michael Booth  
 John Canale  
 Jay Johnston  
 Jennifer Labellarte  
 John McLane  
 Brett Naylor  
 Joyce Oliner  
 Sallye Perrin  
 Paige Plapas  
 Katia Pokhodnya  
 Michelle Smith  
 Peter Sultan  
 Sarah Trautvetter  
 Mike Weiss

Alexa Eckley  
 Julianna Randazzo

Board Members Absent

Rory Flanagan  
 Karen Graveline  
 Jonathan Mogol  
 Claudia Sennett  
 Jen Swartout  
 Bill Wells

Employees Present

Kevin DeBell

- 1) Call to Order
  - a) Michael Booth called the meeting to order at 7:06 p.m.
- 2) Approval of Minutes
  - a) Sallye Perrin made a motion to approve the minutes of the February 28, 2022, meeting of the Board of Governors. Sarah Trautvetter seconded the motion. The motion passed unanimously.
- 3) Standing Reports
  - a) Membership Update
    - i) Kevin DeBell provided the membership update.
      - (1) Kevin provided the dues collections update below.

|  | 3/21/2022   |
|--|-------------|
| Dues Collected (Total Since Jan 1)                           | \$55,605.85 |
| Dues Collected (Percentage of Budgeted Amount)               | 17.4%       |
| Number of Active Payment Plans (Plans with Dues Outstanding) | 2           |
| Future Dues from Payment Plans                               | \$1,600.00  |
| Unpaid/No Plan Memberships Total                             | 0           |
| Unpaid/No Plan/New Memberships Claiming Payment is Sent      | 0           |
| Unpaid/No Plan Memberships Not Communicating                 | 0           |
| Dues Related to Unpaid/No Plan/New Memberships               | \$0.00      |
| Memberships in Sabbatical Status (Number)                    | 13          |
| Memberships in Sabbatical Status to be Filled (Number)       | 13          |
| Open Formal Memberships                                      | 4           |
| Estimated Dues Related to Unfilled Memberships (\$835xN)     | \$14,195.00 |
| Total Dues Accounted For (Number)                            | \$71,400.85 |
| Total Dues Accounted For (Percentage of Budgeted Amount)     | 22.3%       |

- (2) Kevin is cleaning up member accounts in Mindbody as payments are processed, which is taking a little more time to accomplish.
- (3) Weekly events emails will be sent on Tuesday evenings as we have done for the last several years.

b) Facilities Update

- i) Alexa Eckley and Julianna Randazzo provided the facility update.
  - (1) The mulch on the playground was replaced.
  - (2) Off-season parties are being scheduled.
  - (3) Alexa and Julianna are working together to get the pool up and running for the pool season.
  - (4) Alexa plans to change the combinations to BSTs gates before the swim season starts.
  - (5) The playfield grass looks healthy.
  - (6) Julianna has started scheduling and working with food trucks for the summer.
  - (7) The swim team schedule includes three home meets. Meets will be in person.

c) Budget Update

- i) Mike
  - (1) About \$135,000 is in BST's account.
  - (2) Only 12 memberships have been closed since the end of November 2022.

4) Committee Reports

a) Tennis Committee

- i) Brett Naylor provided the committee report.
  - (1) The committee did not meet this month.
  - (2) Brett will talk with the backboard installer, who should be able to get to work this week. The project should cost about \$4,000, which is the amount budgeted for the project.
  - (3) Yon has prepared a youth clinic schedule that will begin in mid-April.
  - (4) Brett will work with the Facilities Committee on water flow and filtration issues that affect the tennis courts.

b) Facilities Committee

- i) Sallye Perrin provided the Facilities Committee report.
  - (1) Alexa Eckley contacted BST's standard furniture supplier, who said delivery would be delayed until August. Sallye and Alexa ordered chairs and tables from Lowes as a temporary measure.
  - (2) Sallye and Alexa are working on ordering furniture for 2023.
  - (3) Sarah Trautvetter met with Bartlett arborists about the Bradford pear trees near the baby pool. The quote for needed work was \$2,940. Alexa would like BST's standard tree service to review the project and provide a quote.
  - (4) Sarah Trautvetter met with multiple contractors about the fencing, hardscaping, and drainage project. She expects to receive proposals soon.
  - (5) Sallye Perrin requested a budget of \$3,000 to work on the trees by BST's baby pool.
    - (a) Vanessa Bliss moved to approve a budget of up to \$3,000 to do maintenance work on the two trees by BST's baby pool. John McLane seconded the motion.

- (b) Brett Naylor asked about the life expectancy of the trees. The trees are older than expected but healthy.
      - (c) The motion passed unanimously.
    - (6) Sallye Perrin said the new water fountain is scheduled to be installed before the swim season begins.
  - c) Membership Committee
    - i) Jennifer Labellarte provided the Membership Committee report.
      - (1) The committee submitted the final code of conduct for BST.
        - (a) Paige Plapas proposed that the code of conduct be discussed at the BST annual meeting, then distributed to members.
        - (b) Sallye Perrin recommended that the code of conduct be posted at the pool. Michael Booth added BST's rules should be posted at the pool.
      - (2) Michael Booth said that he has received statements of additional support for "alumni" memberships. Jennifer Labellarte said that this concept is on the committee's agenda for further consideration.
  - d) Nominating Committee
    - i) Sallye Perrin provided the report.
      - (1) Four Board positions are open. Three of these are for three-year terms, and one is for a one-year term.
      - (2) The committee has identified nominees for all open positions on the Board.
      - (3) Vanessa Bliss moved to accept the proposed slate of nominees. Sarah Trautvetter seconded the motion
      - (4) Paige Plapas asked whether the Board had considered changing the officers on BST's Board of Governors. Sarah Trautvetter suggested that consistency could be positive as BST considers some significant projects.
      - (5) The Board of Governors discussed the slate of nominees and BST's rules on Board membership.
      - (6) The motion passed unanimously.
- 5) Adjourn
  - a) Michael Booth adjourned the meeting at 8:17 p.m.

Next Meeting: Wednesday, April 20, 2022 at 7:00 p.m.