

Bolton Swim & Tennis
 Board of Governors
 Monday, October 18, 2021
 7:00 p.m. via Zoom

Board Members Present

Michael Booth
 John Canale
 Jay Johnston
 Jennifer Labellarte
 John McLane
 Jonathan Mogol
 Brett Naylor
 Joyce Oliner
 Sallye Perrin
 Paige Plapas
 Claudia Sennett
 Michelle Smith
 Sarah Trautvetter
 Mike Weiss

Employees Present

Kevin DeBell
 Alexa Eckley

Board Members Absent

Vanessa Bliss
 Rory Flanagan
 Karen Graveline
 Katia Pokhodnya
 Peter Sultan
 Jen Swartout
 Bill Wells

- 1) Call to Order
 - a) Michael Booth called the meeting to order.
- 2) Approval of Minutes
 - a) Sallye Perrin moved to approve the minutes of the September 20, 2021, meeting of the Board of Governors. Sarah Trautvetter seconded the motion. The motion passed unanimously.
- 3) Standing Reports
 - a) Membership Update
 - i) Kevin DeBell provided the membership update.
 - (1) The status of membership and dues collection is provided below.

	10/18/21
Dues Collected (Total Since Jan 1)	\$325,279.66
Dues Collected (Percentage of Budgeted Amount)	102.0%
Number of Active Payment Plans (Plans with Dues Outstanding)	2
Future Dues from Payment Plans	\$248.89
Unpaid/No Plan Memberships Total	0
Unpaid/No Plan/New Memberships Claiming Payment is Sent	0
Unpaid/No Plan Memberships Not Communicating	0
Dues Related to Unpaid/No Plan/New Memberships	\$0.00
Memberships in Sabbatical Status (Number)	16
Memberships in Sabbatical Status to be Filled (Number)	0
Open Formal Memberships	0
Estimated Dues Related to Unfilled Memberships (\$835xN)	\$0.00
Total Dues Accounted For (Number)	\$325,528.55
Total Dues Accounted For (Percentage of Budgeted Amount)	102.0%
Waiting List (Number of Names)	513
Waiting List (Days Waiting for First Person Waiting for Membership Offer)	1218

- ii) Michael Weiss provided the Budget Update.
 - (1) Discrepancies in dues reporting between the budget and Kevin's report is the result of some refunded dues.
 - (2) BST should have \$108,000 in its bank account after final expenses are paid.
 - (3) BST may end the year with a \$21,000 cash surplus for the year.
 - (a) Mike Booth pointed out that the cash balance is short of the \$25,000 BST tries to have on hand for capital reserves.
 - (4) Mike has not received a water bill for two months.
 - b) Facility Update
 - i) Alexa Eckley provided the Facility Update.
 - (1) The play field grass is continuing to be treated. The landscapers and Alexa will work on guidelines for the grass during the off season, when it snows, etc. The landscaper will keep the section between the patio and playground closed throughout the offseason.
- 4) Committee Reports
- a) Facilities Committee
 - i) Sallye Perrin provided the Facilities Committee report.
 - (1) The committee is working on a project for the fencing and gates to the pool. The committee will meet Wednesday to discuss the project. This includes the fencing between the pool and the playground, steps to the tennis court, the front gate, the fencing near the port-a-potty, and disposition of the storage shed. The committee is also looking at the use of the pool deck in the area near the facility entrance.
 - (2) Sarah Trautvetter reviewed a draft landscape masterplan for BST.
 - (a) The simple version of the plan focuses primarily on the area near the Dolphin Lane entrances to the pool.
 - (b) The simple version includes smaller planting beds, new fencing and screening, shade coverings, a smaller shed, and other improvements.
 - (c) The more expansive version of the plan includes bicycle racks at the play field level of the facility, a ramp from the pool entrance to the play field area, and a pergola over part of the pool deck.
 - (d) Next steps on this project are to solicit comments from Board members and to estimate pricing for the improvements.
 - (e) Claudia Sennett commented that BST often struggles with maintaining landscaping, so simpler plantings are preferable.
 - (f) Mike Weiss asked about the current planting. Sarah noted that most of the area recommended to be covered by shade screens is now a planting bed.
 - (g) Another member complimented the proposal and mentioned that having bike racks on the pool deck may be safer.
 - (h) Brett Naylor expressed his support for the more expansive version of the plan.
 - (i) Paige Plapas asked whether a budget could be shared with the Board. This is a next step for the Facilities Committee.
 - b) Tennis
 - i) Brett Naylor provided the Tennis Committee report.

- (1) The committee is interested in issues related to water use on the Har Tru tennis courts. Improving the efficiency of watering the courts is an important goal.
 - (a) Mike Weiss noted that the City can provide a report on daily water use at BST. This should help us understand how much water is used for the courts and how much for the play field grass.
 - (2) The Har Tru courts will be closed on October 31, 2021.
 - (3) Joyce Oliner noted that the line brush is not working. These need to be replaced.
 - (4) Claudia Sennett asked whether the new tennis lights are being used. Brett said that the courts are being used at night.
- c) Membership Committee
- i) Jennifer Labellarte provided the Membership Committee report.
 - (1) The committee will provide a report summarizing its activities later in the year.
 - (2) Jennifer noted that the committee may propose some changes to membership policies that may intersect with consideration of dues levels.
- 5) New Business
- a) Paige Plapas asked whether email addresses could be set up for each committee. Mike Booth and Kevin DeBell said this could be addressed.
 - b) The November meeting of the Board will be moved to November 22, 2021.
- 6) Adjourn
- a) Michael Booth adjourned the meeting.

Next Meeting: November 22 at 7:00 pm